

**RECORD OF PROCEEDINGS  
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

**May 9, 2016**

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Held \_\_\_\_\_

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**Call to Order**

The Concord Township Board of Trustees met in regular session on Monday, May 9, 2016 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:07 pm. The roll was called and attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

**Minutes**

Mr. Haney moved and Mr. Garrett seconded to approve the minutes from the previous Trustee's meeting on April 25, 2016. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes from the "Meadows at Home Road" hearing on April 20, 2016. Vote: Haney-yes, Garrett-abstain/absent from meeting, Johnson-yes.

**Public Input**

Scott Belcastro of Trebel LLC, the township's electric aggregation agent, updated the Trustees on the current power market. The natural gas market hit a seventeen year low about six weeks ago, and rates overall have decreased since <sup>going</sup> ~~went~~ to bid last year. It has been a time of unpredictable energy forecasting. Due to changes in transmission charges and fees, consumers still feel their bills are bad. PUCO instituted a Performance Pricing Capacity concept where suppliers and producers go to auction, and pass that price and costs to consumers, with guarantees of no brown-outs, etc. Constellation Energy sent out a letter to the township and consumers about not passing through those extra costs yet, due to our contract, so the rate stayed at 6.1 cents per kWh instead of jumping to 6.45 or 6.5. About 1600 of 3100 households participate in the township's aggregation program. The contract will be up for renewal in July 2017, which will begin this winter. Mr. Johnson asked if the current contract could be re-negotiated? Mr. Belcastro said it could be blended and extended, but could compromise the rate later.

**Old Business**

Mr. Haney received another complaint about 5731 Henderson Drive, and also a vacant property at the end of the same street. Photos of the first property were presented by Zoning Inspector Irvine. The front yard had been mowed recently, but the back was very overgrown. A letter will be sent about ongoing concerns to maintain the property. Discussion was held on zoning code requirements and expectations. Mr. Garrett noted the township already has a judgment for action against the property, so could take action under Ohio Revised Code. The Board would like a seven day response on the letter and for the homeowner to contact the Board if they <sup>need</sup> help with the property. The second property has been mowed about 70% within the past two weeks, and looks like someone may have moved in. Mr. Irvine will send a letter to the current owner to mow and maintain.

Republic Waste will be mailing a postcard apology to homeowners regarding the blanket billing that occurred last month. There are still a few complaints, but many thank you's for the new service. The Ostrander section of Bellpoint still needs cans delivered.

It was noted another EMS billing company will present information at the next meeting.

The Delaware County Road Improvement Program bid was awarded to The Shelly Company. The township's portion was estimated at \$352,316.91 and came back at \$326,035.41 (attached). Mr. Garrett moved to approve the 2016 Road Improvement Program award of \$326,035.41, and to enter into contract with The Shelly Company to complete the work. Mr. Haney seconded the motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes. Due to the repairs in Tartan Fields, Mr. Johnson will notify their Homeowner's Association, and the repair list will be placed on the township website.

It was also discussed the township will not need winter road salt from the County.

The park exercise equipment locations were determined.

The gravel for the park's new batting cages was donated by The Shelly Co, Watkins.

Mr. Haney commented a few complaints have been received about the soccer program at the park. The field space should be set up and improvements made by Locker

**May 9, 2016**

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Held \_\_\_\_\_

Soccer. Discussion was held on future use and expectations. Locker Soccer will be asked to mark out a second field.

**New Business**

The Trustees and Zoning Inspector have received complaints about a Verizon cell tower that is proposed for installation along Riverside Drive, behind the Scioto Reserve turf/sewer building. A homeowner received a letter dated April 18, 2016 about the tower, and a separate engineering letter. Mr. Johnson has asked Assistant Prosecutor Eric Penkal for advice. The letters request response within fifteen days. The Trustees did not receive their copy of the letter until tonight's meeting. If the township filed a complaint, the case would be forwarded to the Board of Zoning Appeals, and the applicant would file about four pages of items from the zoning code. The Board needs a letter of objection based on two verbal resident complaints. For additional service, the Trustees suggested Verizon use a less-populated area or move the tower across the river. Mr. Garrett moved for the Board of Trustees to offer an objection to the proposed Verizon Wireless tower located in Scioto Reserve, with the reasoning of wanting the proposal to pass through the Board of Zoning Appeals, for the ability of the homeowners to voice their opinions, and to appoint Jill Davis to sign the documentation necessary on the township's behalf. Motion withdrawn. After discussion, Mr. Garrett moved to object to the proposed Verizon Wireless cell tower based on the tower being located in a residential area, and to appoint Jill Davis to sign documentation, with the Prosecutor's advice, on the township's behalf. Mr. Haney seconded this motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

It was made a matter of record that Oller Cemetery lot 230, graves 1-2 were sold, and deeds were signed by the Trustees.

**Zoning Department**

Zoning Inspector Ric Irvine issued four permits to date for May. Mr. Irvine noted the Delaware County commercial plans examiner is still in need of items pertaining to the new fire station project.

**Road/Park/Fire Departments**

Fire Chief and Operations Director, Todd Cooper, reported the following:

- 1- Electric was ripped out of the speed sign in Scioto Reserve and will be fixed.
- 2- Del-Co was at the construction site and said the township needed an EPA permit for the water/fire line, so the architects filed and paid for to keep things moving, and the township will reimburse tonight. It will take three weeks to get the permit.
- 3- Bad soils were found at the site under the existing parking lot. These areas were not tested earlier in the process with bore samples. Excavation was shut down half Thursday and all Friday, but back today. Change orders may be coming, but no documentation yet.
- 4- The Election Board has notified Chief that no elections will be held August 2, so the next time they need the township building is November 8.
- 5- The water pump on the loader was fixed over the weekend.
- 6- The firefighters raised \$2,300 at their weekend flower sale for the Nationwide Children's Hospital burn unit.
- 7- At the last construction job meeting, moving the Frontier phone line and pole was discussed. Robert with Frontier estimated the cost to be about \$5-6,000 to bury the line, but the Trustees were told previously they would bury at no cost. The cost would be to cut, splice, and bury the new line. If left as an overhead line there would be no charge. The Trustees requested an official quote. The work needs done within three weeks.
- 8- No update on the Campbell Circle curb repairs.
- 9- It was noted that Bob, project manager from Charter Hill, is great to work with.
- 10- Discussion was held on paths in Concord Park and junk that needs cleared from the wooded area.
- 11- Joe Holloway and Bob Barcus will be training for chemical applicator licenses.

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**Financial**

An updated fire station construction schedule was distributed and Fiscal Officer Davis is working on construction cash flow.

The Ohio Treasurer's online checkbook was discussed. Davis will see if the township's software is compatible for upload.

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances are: General Fund \$4,607,650.48, and all Special Revenue Funds (Motor Vehicle & Permissive License Tax, Gas Tax, Cemetery, Road, Fire) \$6,376,645.08.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants #1492-1495, 11969-12007, all totaling \$79,346.12. Vote: Haney-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn at 9:30 pm. Vote: Haney-yes, Garrett-yes, Johnson-yes.

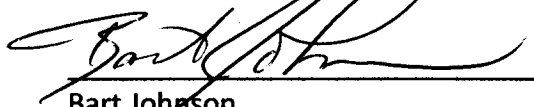
ATTEST

BOARD OF TRUSTEES

  
\_\_\_\_\_  
Fiscal Officer, Jill Davis

\_\_\_\_\_  
Jason Haney

  
\_\_\_\_\_  
Joe Garrett

  
\_\_\_\_\_  
Bart Johnson

2016 ROAD IMPROVEMENT PROGRAM  
ROAD SUMMARY  
CONCORD TOWNSHIP

FEBRUARY 10, 2016

ROAD	FROM	TO	MILES	ESTIMATE	AWARDED	WIP
CARSON PLACE (TWP 979)	GLENMORE	CUL DE SAC	0.040	\$270.00	\$212.00	
CHANCEL GATE (TWP 470)	HYATTS RD	CUL DE SAC	0.280	\$1,755.00	\$1,378.00	
CANTESBURY (TWP 471)	CHANCEL GATE	CUL DE SAC	0.190	\$1,147.50	\$901.00	
RUTHERFORD RD (TWP 122)	DUBLIN RD	TWP LINE	0.270	\$5,120.00	\$6,000.00	
WISPERTRACE (TWP 1501)	MERCHANT RD	CUL DE SAC	0.220	\$1,485.00	\$1,166.00	
MEDOWLARK (TWP 1502)	WISPERTRACE	CUL DE SAC	0.061	\$438.75	\$344.50	
TARTANFIELDS DR	MACKENZIE WAY	TWP LINE	0.581	\$80,898.76	\$72,535.99	
LOGAN (TWP 1059)	DUBLIN RD	DEAD END	0.300	\$2,735.00	\$2,553.75	
TILLINGHAST DR (TWP 816)	MACKENZIE WAY	CUL DE SAC	0.727	\$149,364.05	\$142,046.48	
MACKENZIE WAY (TWP 815)	TARTANFIELDS DR	TILLINGHAST	0.520	\$72,987.04	\$65,356.11	
FAIRFIELD LAKES (TWP 1228)	SCIOTO PARKWAY	CUL DE SAC	0.320	\$2,295.00	\$1,802.00	
SCIOTO CHASE (TWP 1210)	HOME RD	HYATTS RD		\$1,792.00	\$2,100.00	

**TOTAL(S)**            **3.510**            \$320,288.10    **\$296,395.83**  
**PROJECT CONTINGENC**    **10%**            \$32,028.81     **\$29,639.58**  
  
**PROJECT TOTAL COST:**            \$352,316.91    **\$326,035.41**

Estimate reviewed and approved in the amount of total listed above:

Township Trustee	date
Township Trustee	date
Township Trustee	date

CONCORD TOWNSHIP

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1492	171.39	V 1492	HR BUTLER, LLC	PAYROLL PROCESSING 4/29/16
1493	3434.05	V 1493	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 4/29/16
1494	47469.26	V 1494	HR BUTLER, LLC	PAYROLL SALARIES 4/29/16
1495	15344.64	V 1495	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 4/29/16
11969	342.58	VW11969	COLUMBIA GAS	FIRE DEPT GAS UTILITY
11970	44.00	VW11970	FIRE SAFETY SERVICES, INC.	FIRE DEPT E343 REGUL CAP
11971	352.66	VW11971	ARROW INTERNATIONAL INC	FIRE DEPT EMS NEEDLES SUPPLY
11972	626.00	VW11972	HERITAGE PHARMACY, INC.	FIRE DEPT EMS MEDIC SUPPLIES
11973	341.12	VW11973	OHIO LAUNDRY	FIRE DEPT WASHER REPAIR
11974	205.26	VW11974	MEDICAL REPAIR, INC.	FIRE DEPT ANNUAL MAINT MEDIC COTS
11975	49.00	VW11975	STERICYCLE, INC	FIRE DEPT BLOOD/NEEDLE DISPOSAL
11976	225.00	VW11976	GALLS, LLC - DBA ROY TAILORS UNIFORMS	FIRE DEPT UNIFORM PANTS
11977	390.00	VW11977	SILCO FIRE & SECURITY	ROAD DEPT FIRE ALARM INSPECTION 3/22/16
11978	105.00	VW11978	PORTA KLEEN	PARK PORTABLE RESTROOM APRIL16
11979	312.50	VW11979	E SPACE COMMUNICATIONS INC.	ADMIN WEBSITE RE-DESIGN
11980	5.99	VW11980	JOHN DEERE FINANCIAL	ROAD DEPT SAW CAP
11981	188.50	VW11981	THE HARDWARE EXCHANGE	ADMIN/PARK/FIRE/ROAD HARDWARE PARTS
11982	328.29	VW11982	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
11983	26.85	VW11983	JASON HANEY	TWP PHOTO REIMB
11984	62.85	VW11984	JILL DAVIS	REIMB TWP PHOTO & FIRE STATION NOC FILED
11985	1235.36	VW11985	EXPRESS SERVICES INC	ROAD DEPT LABOR 4/11-4/22
11986	93.00	VW11986	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER RENTAL
11987	140.00	VW11987	HIGGINS & ASSOCIATES	ZONING MTG REPORTER
11988	113.67	VW11988	TRACTOR SUPPLY CREDIT PLAN	PARK/ROAD TOOLS, SUPPLY, REPAIR PARTS
11989	139.43	VW11989	GORDON FLESCH CO., INC.	FIRE/ZONING/ADMIN COPIES
11990	249.00	VW11990	STANLEY STEEMER INTL INC	COMM BLDG CARPET CLEANING
11991	1965.99	VW11991	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & REIMB 3/30-4/18/16
11992	557.45	VW11992	OHIO CAT	ROAD DEPT LOADER WATERPUMP PARTS
11993	655.80	VW11993	LOWE'S COMPANIES, INC	ROAD/FIRE LOWES CHARGES
11994	15.48	VW11994	WASHINGTONS HARDWARE AND AUTO PARTS	ROAD/FIRE DEPT SHOP SUPPLY
11995	580.62	VW11995	THE DELAWARE MOTIVE PARTS	FIRE DEPT REPAIR PARTS
11996	1513.00	VW11996	EMERGENCY PLUMBING SERVICE, LLC	PARK RESTROOM REPAIRS (TOILETS, SINKS, DRA
11997	540.00	VW11997	DELAWARE CO. SHERIFF'S OFFICE	DEPUTY CRUISER FEE APR'16
11998	216.00	VW11998	SUSANNA LEONARD	SHERIFF DEPUTY SPECIAL DUTY APR'16
11999	216.00	VW11999	TODD BARNHART	SHERIFF DEPUTY SPECIAL DUTY APR'16
12000	108.00	VW12000	JOHN HERRINGTON	SHERIFF DEPUTY SPECIAL DUTY APR'16
12001	216.00	VW12001	JAMES MOX	SHERIFF DEPUTY SPECIAL DUTY
12002	108.00	VW12002	PHIL FLAHIVE	SHERIFF DEPUTY SPECIAL DUTY APR'16
12003	108.00	VW12003	ANDREW LEE	SHERIFF DEPUTY SPECIAL DUTY APR'16
12004	108.00	VW12004	DAN YARNELL	SHERIFF DEPUTY SPECIAL DUTY APR'16
12005	216.00	VW12005	JON BURKE	SHERIFF DEPUTY SPECIAL DUTY APR'16
12006	36.00	VW12006	CHRIS BURDEN	SHERIFF DEPUTY SPECIAL DUTY ADMIN FEE
12007	190.38	VW12007	MULL & WEITHMAN ARCHITECTS, INC.	REIMB EPA WATER LINE FEE 7990 DUBLIN RD
=====				
	79346.12		Total Amount of Pending Warrants	

CASH SUMMARY BY FUND  
Concord Township [2016]

Date: 05/09/16

FUND	Starting Balance 01/01/16	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5820673.77	523922.62	0.00	0.00	6344596.39	1736945.91	1500000.00	0.00	4607650.48
02 -MOTOR VEHICLE LICENSE TAX	16506.48	5713.20	0.00	0.00	22219.68	1966.40	0.00	0.00	20253.28
03 -GASOLINE TAX	112662.58	34367.69	0.00	0.00	147030.27	69562.74	0.00	0.00	77467.53
05 -CEMETERY	33130.36	5220.00	0.00	0.00	38350.36	813.79	0.00	0.00	37536.57
10 -FIRE DISTRICT	2710871.21	2828666.96	1500000.00	0.00	5539538.17	947074.96	0.00	0.00	4592463.21
11 -ROAD DISTRICT	1425311.39	222814.13	0.00	0.00	1648125.52	31724.89	0.00	0.00	1616400.63
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT. FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	24161.83	11676.91	0.00	0.00	35838.74	3314.88	0.00	0.00	32523.86
TOTAL ALL FUNDS	10143317.62	3632381.51	1500000.00	0.00	13775699.13	2791403.57	1500000.00	0.00	10984295.56